SERVICE ACADEMY NOMINATION APPLICATION
Congressman Mike Gallagher
Class of 2024

APPLICATION CHECKLIST

☐ APPLICATION, including the four-page form and your responses to the additional information section.

☐ Official copy of ACT or SAT scores – must be an official copy of test scores sent directly to my office and received by my office on or before Oct. 4, 2019. See Class of 2024 Fact Sheet for the institution codes.

☐ Official high school transcript sealed by school. Transcript must be in a sealed, unopened envelope. If enrolled in post-secondary education, include a current transcript as well in an envelope sealed by the institution.

☐ Recommendation letters from your English, Math, and Science teachers. Each teacher must place her/his letter in a sealed envelope and sign her/his name across the seal.

☐ Recommendation letter from your school principal or counselor. The principal/counselor must place the letter in a sealed envelope and sign her/his name across the seal.

☐ Recommendation letter from another person who has known you for at least three years and who is not your relative. The person must place the letter in a sealed envelope and sign her/his name across the seal.

☐ A recent photograph of yourself is requested, but not mandatory. If you decide to include, please print your name on the back of the photo.

All documentation, except your ACT/SAT test scores (see directions above), should be submitted together in one packet and received by my office no later than 5:00pm Oct. 4, 2019. Failure to submit any requirement on this checklist will result in an incomplete application. Incomplete applications are ineligible to be considered for a nomination from my office. No late applications will be accepted.

Please submit your completed application to my office on or before October 4, 2019 addressed to:

Office of Congressman Mike Gallagher
Attention: David Brooker
1702 Scheuring Rd., Suite B
De Pere, WI 54115